



Save this form to your computer to fill it out. Once you have finished, print it, sign it and mail it to us.

The boxed numbers refer to the situations for which supporting documents are required (see the “[Application for Financial Assistance – Loans and Bursaries](#)” Guide, pages 15 to 21).

Reserved for Aide financière aux études

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Section 1 – Student’s Personal Information (See Guide, pages 4 and 5)

A. Identification

Last name Permanent code assigned by the Ministère

 First name Date of birth Social Insurance Number
 _____ Y M D _____
 Sex Male Female Language of correspondence French English

B. Citizenship

Canadian citizen by birth **1** Naturalized Canadian citizen **2** Date on which you obtained permanent resident status Y M D Immigrant category code _____
 Permanent resident **3** Date on which you obtained permanent resident status Y M D Immigrant category code _____
 Refugee or protected person **4** Date on which you obtained status as a refugee or protected person Y M D _____

C. Contact Informations

No. Street Direction (North, South, East, West)

 Apartment Municipality

 Municipality (cont.) Province Postal code Telephone number (home) Extension
 _____ Aera code _____
 Country Other telephone number Extension
 _____ Aera code _____
 E-mail address _____

If you provide your email address, we will contact you by email.

Section 2 – Residence in Québec (See Guide, page 5)

The information provided in this section will enable us to determine if you are a Québec resident. Answer YES to only one of the questions below. If you answer NO to questions one, two and three, indicate the appropriate criteria, if applicable, in the space provided at number 4.

A. Québec resident status

1. Were you born in Québec? Yes No
If you answered YES, go directly to subsection B.
2. Does one of your parents (or your sponsor) reside in Québec? **5** Yes No
If you answered YES, go directly to subsection B.
3. Do you hold a Québec selection certificate? **6** Yes No
If you answered YES, go directly to subsection B.
4. You may be able to claim Québec resident status on the basis of other criteria. See Guide, page 5. Where applicable, choose one of the criteria and enter the corresponding number in this space. **5** _____
If you entered number 10 in the space above, indicate the number that applies to your spouse in this space. _____

B. Studying outside Québec

If you are pursuing studies outside Québec, see Guide, page 5 and choose criterion 11, 12, 13 or 14. **7**

Enter the number of the criterion in this space. **5** _____

Section 3 A – Educational Information

Regular Path College or University Program (See Guide, pages 6 to 8)

You must fill out this section if you will be enrolled in a regular path college or university program, including Télé-université and Cégep à distance programs, in 2023-2024. If you will be enrolled in a secondary school vocational training program, a college continuing education program or a college intensive or accelerated program, you must fill out section 3B on page 4.

Part-time studies pursued prior to start of full-time studies in 2023-2024

The information provided in this subsection will enable us to determine if you are entitled to a financial contribution reduction with regard to the part-time college or university studies pursued prior to the start of your full-time studies.

You must fill out this subsection if you were enrolled, are enrolled or plan to enroll in a university program in **less than 12 credits** or in a college program in **less than 180 course hours** during the 4-month period preceding the start of your full-time studies in 2023-2024.

Name of educational institution (See Guide, page 6.)	Code	Number of course hours (college)	Number of credits (university)
..... (Max. 179 h) (Max. 11 credits)

Did you, do you or will you reside at your parents' or sponsor's residence during this period? Yes No

If you pursued, are pursuing or plan to pursue part-time studies in more than one educational institution during the 4-month period prior to the start of your full-time studies, see Guide, page 6.

Full-time studies or practicum in 2023-2024 (from September 1, 2023, to August 31, 2024)

Educational information provided in this subsection will enable us to determine the study periods during which you will be studying full-time, doing a full-time practicum or deemed to be studying full-time.

You must provide the information requested for each study period (fall 2023, winter 2024 and summer 2024).

Fall 2023

Name of program (See Guide, page 6.)	Code
.....

Name of educational institution (See Guide, page 6.)	Code
.....

Will you reside at your parents' or sponsor's residence in the fall of 2023? Yes No

If you are enrolled in one of the programs listed on page 7 of the Guide, please specify in which year you will be in the fall of 2023.

Indicate what you plan to be doing in the fall of 2023. Check one box only.

College education

Full-time studies Full-time practicum (work-study program or other)

University education – Undergraduate level

Full-time studies Full-time practicum (cooperative program or other)

Indicate the number of credits in which you will be enrolled (Québec programs only).....

University education – Master's level

• Program with thesis

Full-time studies Full-time practicum Writing of thesis Deposit of thesis (See Guide, page 8.)

• Program without thesis

Full-time studies Full-time practicum

Indicate the number of credits in which you will be enrolled (Québec programs only).....

University education – Doctorate level

Full-time studies Full-time practicum Writing of dissertation Deposit of dissertation (See Guide, page 8.)

Winter 2024

Name of program (See Guide, page 6.)	Code
.....

Name of educational institution (See Guide, page 6.)	Code
.....



Section 3 A – Educational Information
Regular Path College or University Program (cont.) (See Guide, pages 6 to 8)

Winter 2024 (cont.)

Will you reside at your parents' or sponsor's residence in the winter of 2024? Yes No

If you are enrolled in one of the programs listed on page 7 of the Guide, please specify in which year you will be in the winter of 2024.

Indicate what you plan to be doing in the winter of 2024. Check one box only.

College education

Full-time studies Full-time practicum (work-study program or other)

University education – Undergraduate level

Full-time studies Full-time practicum (cooperative program or other)

Indicate the number of credits in which you will be enrolled (Québec programs only).....

University education – Master's level

• Program **with** thesis

Full-time studies Full-time practicum Writing of thesis Deposit of thesis (See Guide, page 8.)

• Program **without** thesis

Full-time studies Full-time practicum

Indicate the number of credits in which you will be enrolled (Québec programs only).....

University education – Doctorate level

Full-time studies Full-time practicum Writing of dissertation Deposit of dissertation (See Guide, page 8.)

Do you plan to pursue to full-time or deemed full-time studies in four months or less, starting the month following the end of your 2023-2024 studies?..... Yes No

Summer 2024

Name of program (See Guide, page 6.) Code

Name of educational institution (See Guide, page 6.) Code

Will you reside at your parents' or sponsor's residence during the summer of 2024? Yes No

If you are enrolled in one of the programs listed on page 7 of the Guide, please specify in which year you will be in the summer of 2024.

Indicate what you plan to be doing in the summer of 2024. Check one box only.

College education

Full-time studies Full-time practicum (work-study program or other)

University education – Undergraduate level

Full-time studies Full-time practicum (cooperative program or other)

Indicate the number of credits in which you will be enrolled (Québec programs only).....

University education – Master's level

• Program **with** thesis

Full-time studies Full-time practicum Writing of thesis Deposit of thesis (See Guide, page 8.)

• Program **without** thesis

Full-time studies Full-time practicum

Indicate the number of credits in which you will be enrolled (Québec programs only).....

University education – Doctorate level

Full-time studies Full-time practicum Writing of dissertation Deposit of dissertation (See Guide, page 8.)

Section 3 B – Educational Information

Secondary School Vocational Training Program or College Continuing Education Program

You must fill out this section if you will be enrolled in a secondary school vocational training program in 2023-2024. In addition, you must also complete it, if you will be enrolled in a continuing education program leading to an Attestation of College Studies (ACS) or an intensive or accelerated program leading to a Diploma of College Studies (DCS).

Part-time studies pursued prior to start of full-time studies in 2023-2024

The information provided in this subsection will enable us to determine if you are entitled to a financial contribution reduction with regard to the part-time college or university studies pursued prior to the start of your full-time studies.

You must fill out this subsection if you were enrolled, are enrolled or plan to enroll in a university program in **less than 12 credits** or in a college program in **less than 180 course hours** during the 4-month period preceding the start of your full-time studies in 2023-2024.

Name of educational institution (See Guide, page 6.)	Code	Number of course hours (college)	Number of credits (university)
_____	_____	_____ (Max. 179 h)	_____ (Max. 11 credits)

Did you, do you or will you reside at your parents' or sponsor's residence during this period? Yes No

If you pursued or plan to pursue part-time studies in more than one educational institution during the 4-month period preceding the start of your full-time studies, see Guide, page 6.

Full-time studies

The information provided in this subsection will enable us to determine the study period during which you are studying full-time in 2023-2024

If you plan to change program or educational institution during the 2023-2024 award year, see Guide, page 8.

You must provide the start date and end date of your program. If you do not know the program end date, provide the duration of the program in weeks or months.

Start date of program.....	A	M	J	
_____	_____	_____	_____	
End date of program.....	A	M	J	or
_____	_____	_____	_____	Duration of program in weeks.....
				_____ or
				Duration of program in months.....

Name of program (See Guide, page 6.)	Code
_____	_____
Name of educational institution (See Guide, page 6.)	Code
_____	_____

Did you or will you reside at your parents' or sponsor's residence during your full-time studies?..... Yes No

Do you plan to pursue to full-time or deemed full-time studies in four months or less, starting the month following the end of your 2023-2024 studies? Yes No

If you are enrolled in one of the programs listed on page 7 of the Guide, please specify in which year you will be in 2023-2024..... _____

Section 4 – Student's Situation (See Guide, pages 9 to 11.)

A. Marital status

The information provided in this subsection will enable us to determine if you meet the criteria to be considered a self-supporting student based on your marital status and whether or not you must have the 2023-2024 Declaration of Spouse form filled out.

Check the box corresponding to your current marital status. If you consider yourself a de facto spouse, see Guide, page 9 to find out which box to check.

- Single
- Civil union spouse (Have the 2023-2024 Declaration of Spouse form filled out.) **8**
- Married (Have the 2023-2024 Declaration of Spouse form filled out.) **9**
- Widowed **10**
- De facto separated (See Guide, page 9) **11**
- Legally (judicially) separated **12**
- Divorced **13**

Enter the date on which this marital status became effective (unless you are single). _____

Section 4 – Student's Situation (cont.)

A. Marital status (cont.)

If you are married, living in a civil union or living in a de facto union with another person and are living with a child (see Guide, page 9), please provide the following information concerning your spouse.

Last name

First name

Date of birth

Spouse's permanent code assigned by the Ministère (if applicable)

B. Major functional disability

The information provided in this subsection will enable us to determine if you are entitled to the special measures for students with a major functional disability. (See Guide, page 9.)

You must check this box if you have a major functional disability recognized by a doctor. 14

C. Self-supporting student (based on family situation)

You must check all of the statements that apply to you. If none of the statements apply to your situation, go directly to subsection D.

1. I am or was the biological or adoptive parent of a child. 15 Date of birth or adoption:
2. I am single and **both my parents** are deceased. 16
Capacity of parent: Father Mother Date of death:
Capacity of parent: Father Mother Date of death:
3. I am at least 20 weeks pregnant. 17 Pregnant for 20 weeks since:
4. I am a single parent and have at least one dependent child living with me. 18 Date of the start of the situation:
5. I am living with a spouse and at least one child (my de facto spouse's or mine).
(Have spouse fill out the 2023-2024 Declaration of Spouse form.) 19 Date of the start of the situation:

D. Self-supporting student (based on studies)

You must check **only one** of the statements that apply to you.

1. I hold a bachelor's degree from a Québec university. 20 Date obtained:
2. I hold a bachelor's degree or the equivalent from an institution outside Québec.
(This generally involves a diploma requiring a minimum of three years of university study.) 21. Date obtained:
3. I will be pursuing master's or doctoral studies **throughout the year**, but do not hold a bachelor's degree.
4. I hold a Diploma of Advanced Studies I in Music or an attestation issued upon completion of three years of university-level studies at a Québec music or theatre arts conservatory. 22 Date obtained:

If you are single and none of the statements in subsections C and D apply to you, check one of the following statements, if applicable. If neither of these two situations apply to you, go directly to subsection E. If you are recognized by Aide financière aux études as having a major functional disability, see Guide, page 10.

5. I have studied at the university level in Québec for at least three years and earned 90 credits in a single program. 23 Date of completing 90 credits:
6. I have studied full time at the university level outside Québec for at least four years in a single program.

OR

I have studied full time at the university level outside Québec for at least three years in a single program while holding a Diploma of College Studies. 24 End date of the third year of university studies:

Section 4 – Student's Situation (cont.)

E. Self-supporting student (based on time spent in the labour market)

If you are married, in a civil union, divorced, de facto separated or widowed, or if you are single and have checked one of the situations in subsections C and D, **go directly to subsection F.**

1. I was in one of the following situations for a total of at least 24 months, **without ever studying full-time during that period.** **25**
 - I held a paid job or received employment insurance, income replacement benefits related to COVID-19 or income replacement benefits while living with my parents, sponsor or elsewhere.
 - I supported myself while living somewhere other than with my parents or sponsor.
 - I was in both of the above situations (periods must have been consecutive in this case).
2. I have not studied full-time for at least seven years (consecutive or not). **26**

F. Exceptional family situation

If none of the statements in subsections C, D and E apply to you, check all of the following statements that apply to you. If none of these situations apply to you, go directly to subsection G. If you are a Canadian citizen by birth, go to question 2 below.

1. I am a naturalized Canadian citizen, a permanent resident, a refugee or a protected person, within the meaning of the *Immigration and Refugee Protection Act*, and one of the following situations applies to me:
 - Your parents always lived outside Canada prior to January 1, 2023. **27**
 - Your spouse always lived outside Canada prior to January 1, 2023. **27**
2. I am single and one of the following situations applies to me:
 - 2.1 I have been placed in a foster home. **28**
 - 2.2 My parents or my sponsor is living in a special care home. (See Guide, page 11.) **28**
 - 2.3 I have been placed in the custody of a guardian. **28**
 - 2.4 My parents or my sponsor cannot be located. **28**
 - 2.5 I am or will be living in a halfway house in 2023-2024. (See Guide, page 11.) **28**
 - 2.6 My family situation has deteriorated and confirmation of this situation has been provided by an authorized person. (See Guide, page 11.) **28**
 - 2.7 I receive child support payments from my parents in accordance with a court judgment. **29**
3. My spouse cannot be located. **28**

G. Student with a parental contribution

If you are single and none of the statements in subsections C, D, E and F apply to you, you will be considered a student with a parental contribution. Similarly, in subsection F.2, if you checked box 2.2, 2.5 or 2.6, you will be considered a student with a parental contribution.

You must therefore have the forms for parents filled out: *2023-2024 Declaration of Father or sponsor form*; *2023-2024 Declaration of Mother or sponsor form*. Check the box that applies to your situation and have the appropriate form(s) filled out.

1. If your parents are living together, check this box.
(Have both your parents fill out the appropriate forms: 2023-2024 Declaration of Father or sponsor form; 2023-2024 Declaration of Mother or sponsor form.)
2. If your parents are divorced, legally separated or de facto separated, or if one of them is deceased, indicate with whom you now reside or last resided.
 - Your mother: _____
 Last name First name
(Have her fill out the 2023-2024 Declaration of Mother or sponsor form.)
 - Your father: _____
 Last name First name
(Have him fill out the 2023-2024 Declaration of Father or sponsor form.)

If you are a naturalized Canadian citizen, a permanent resident, a refugee or a protected person, see Guide, page 11.

Section 5 – Other Financial Support Programs (See Guide, page 11.)

The information provided in this section will enable us to determine the study periods during which you receive financial assistance under a financial support program other than the Loans and Bursaries Program.

Indicate the program(s) under which you will receive financial assistance between July 1, 2023, and August 31, 2024.

1. Social Assistance, Social Solidarity or Aim for Employment Program run by the Ministère de l'Emploi et de la Solidarité sociale, or similar program in another province..... Yes No

2. Manpower training measure offered by Emploi-Québec for which the activities are carried out in a public college or an educational institution under the authority of a school service centre or a school board Start date: Y M D
End date: Y M D

3. Manpower training measure offered by Emploi-Québec for which the activities are carried out in a private secondary school, a private college or a university, or within the framework of a self-financed program offered in a public college. Start date: Y M D
End date: Y M D

If the statement in 3 applies to you, are your educational expenses paid in full by Emploi-Québec?..... Yes No

Section 6 – Financial Resources in 2023 (See Guide, pages 12 and 13.)

The information provided in subsections A and B will enable us to determine your financial resources for 2023. You must provide an estimate of your income. Please be as accurate as possible. You also required to report gross income earned in another province or country. Enter these amounts in Canadian dollars

A. Employment income or income considered employment income (January 1 to December 31, 2023)

If you have no income to report, enter "0" (zero).

Gross employment income (including income not considered (for example: income earned as an election official))..... \$00

Income not considered (for example: income earned as an election official) (See Guide, page 12.) \$00

Net self-employment income or net business income (within the meaning of the Taxation Act) \$00

Employment insurance benefits within the meaning of the Employment Insurance Act (e.g. maternity benefits, sickness benefits) from Employment and Social Development Canada (ESDC) \$00

Benefits received under the Québec Parental Insurance Plan (QPIP)..... \$00

Benefits from Emploi-Québec related to your participation in a manpower training measure or from the Ministère de l'Immigration, de la Francisation et de l'Intégration for the Programme d'aide financière pour l'intégration linguistique des immigrants (PAFIL) \$00

Income replacement benefits from the Commission des normes, de l'équité, de la santé et de la sécurité du travail (CNESST).. \$00

Income replacement benefits from the Société de l'assurance automobile du Québec (SAAQ) \$00

Income replacement benefits received for crime victims or for persons who have performed an act of good citizenship \$00

Retirement or disability pension benefits received under the Québec Pension Plan (Retraite Québec) or the Canada Pension Plan (CPP), guaranteed Income supplement benefit \$00

Benefits received under a private or public retirement plan \$00

Section 6 – Financial Resources in 2023 (cont.)

B. Other income (January 1 to December 31, 2023)

Amounts you have received or will receive as an orphan's pension, pension for a disabled person's child (Retraite Québec/ CPP), surviving spouse's pension (Retraite Québec/ CPP), death benefits in the form of pensions (through the application of a law) and pensions paid to the child of a crime victim (CNESST) \$00 If you have no income to report, enter "0" (zero).

Alimony and child support payments (See guide, page 13) \$00

Investment income (interest, dividends, capital gains) and income from a succession (do not report the principal), trust or gift..... \$00

Allowances from the Minister of Public Security and allowances from the Minister of Indigenous Services Canada or a band council, or amounts received that reimburse tuition fees (e.g. bursaries/scholarships exempting the holder from tuition fees).. \$00

Bursaries: Do not include those awarded by Aide financière aux études, the financial contribution received under the Explore Program, under the Intern Perseverance and Success Scholarship for Various Programs and under Québec Perspective Scholarship Program. (See Guide, page 13) \$00

Intern Perseverance and Success Scholarship for Various Programs or Québec Perspective Scholarship (See guide, page 13) ... \$00

Amount you withdrew from a Registered Education Savings Plan (RESP) and the financial contribution you received under the Explore program..... \$00
Since these amounts are not taken into account in your financial assistance assessment, you are not required to report them. However, since the income declared to Aide financière aux études is systematically checked with Revenu Québec at the end of the year, reporting these amounts could prevent you from having to justify a difference of income. (See Guide, page 13)

C. Employment held prior to start of full-time studies

You must fill out subsection C if you are single and have no dependent children.

The information provided in this subsection will enable us to determine if you are entitled to a financial contribution reduction with regard to the job(s) you held during the 4-month period preceding the start of your full-time studies in 2023-2024.

During that 4-month period, were you, are you or will you be employed or self-employed while living somewhere other than at your parents' or sponsor's residence? Yes No

If you answered YES to the previous question, indicate the name of your employer (or of one of your employers) and the address of your workplace.

Name of employer

.....

Workplace address

No. Street Direction (North, South, East, West)

.....

Municipality

.....

Municipality (cont.)

Province Postal code

.....

Country

.....

Section 7 – Allowance for Training Support Materials (See Guide, page 14.)

If you are eligible for the Loans and Bursaries Program, you may be entitled to a supplementary loan in the amount of \$500 per period of studies for which assistance has been granted to you during the 2023-2024 award year.

Please note that once you request this allowance, payment cannot be cancelled. If you are not sure whether you need this additional assistance, you can wait and submit the Declaration of Change form.

I hereby request the Allowance for Training Support Materials Yes No

Form submission

1. Ensure that all required fields are filled in.
2. Save the form then print all pages.
3. Sign this page manually.
4. Place all required documents in a single envelope.
5. Mail your application to the address shown below.

Section 8 – Signature of student (See Guide, page 14.)

I hereby certify that the information I have provided is accurate and complete.

Date Y M D

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Signature X

Electronic signatures are not accepted.

Important! Under the *Act Respecting Financial Assistance for Education Expenses*, you are required to notify us of any changes during the year that could impact the amount of financial assistance awarded to you.

Having an incomplete file or one that contains inaccurate information could constitute a false declaration. Your financial assistance payments may be adjusted accordingly, and you may have to repay an overpayment. You could also become ineligible for the Loans and Bursaries Program and the Loans Program for Part-Time Studies for a period of two years.